



*Embassy of the Democratic Republic of the Congo
Washington, DC*

VISAS

Requirements

A valid passport is required for all foreign nationals to enter the Democratic Republic of the Congo. Visitors must have ready for presentation at the embassy documentary evidence of the purpose of the visit, means of support for the duration of the stay and accommodation arrangements.

All travelers (except diplomats) must submit the following to apply for a visa:

- The visa application form below printed, completed and signed in blue or black ink.
- A valid, signed passport with at least two blank pages marked “Visas” side by side and at least six months of validity remaining.
- A passport-style (2”x2”) photograph taken within the last 6 months with the applicant facing the camera.
- Copy of flight itinerary showing applicant’s name.
- International Certificate of Vaccination for Yellow Fever.
- A prepaid mailing envelope for the return of the applicant’s passport (using a service with tracking such as FedEx or UPS).

Non-US Citizens must also include:

- A copy of their Permanent Resident Card or U.S. Visa and I-94. Travelers who entered the US after April 26, 2013 should print the electronic I-94 form from <https://i94.cbp.dhs.gov/>.

Business travelers must also include:

- A company signed letter explaining the purpose of their trip and providing a financial guarantee. The letter must bear the original pen-to-paper signature of a company representative other than the applicant.
- A letter of invitation from the company or partners to be visited in the Democratic Republic of the Congo. The letter must be on company letterhead and signed by a representative of the company, and should include the applicant’s name and the name, address, and telephone number for a contact person at the overseas company. This letter must be notarized at City Hall in the DRC and **either** be legalized by the DRC Ministry of Foreign Affairs **or** submitted with a formal declaration of liability “engagement de prise en charge” issued by the Direction Générale des Migrations (DGM).

Tourist travelers must also include:

- A letter of invitation from a tourist agency or private host in the Democratic Republic of the Congo. This letter must be notarized at City Hall in the DRC and **either** be legalized by the DRC Ministry of Foreign Affairs **or** submitted with a formal declaration of liability “engagement de prise en charge” issued by the Direction Générale des Migrations (DGM).

Foreign officials:

- Please provide a diplomatic note stating detailed purpose and dates of travel.

Individuals of Congolese descent are not required to present an invitation.

Please note that all applications submitted to the embassy are reviewed by the DRC immigration services. The issuance of visas, including visa duration and number of entries, is thus at the discretion of the immigration services. Immigration services reserve the right to issue or deny visas to any applicants.

Fees and Payments

Applicants must pay a processing fee when submitting an application. **In case of a visa refusal, no refund will be granted.** Fees are waived for diplomatic and US official visas.

Visa Type	Fee
Airport transit visa (One way)	\$20
Airport transit visa (Roundtrip transit)	\$40
Single entry (1 month validity visa)	\$115
Single entry (2 months validity visa)	\$150
Single entry (3 months validity visa)	\$200
Single entry (6 months validity visa)	\$300
Multiple entries (1 month validity visa)	\$155
Multiple entries (2 months validity visa)	\$200
Multiple entries (3 months validity visa)	\$250
Multiple entries (6 months validity visa)	\$400

Payment is accepted in US dollars only. Only money orders, certified checks or company-issued checks are accepted at this time and must be made payable to:

The Embassy of the Democratic Republic of the Congo
1100 Connecticut Avenue N.W.
Suite 725
Washington, D.C. 20036

Processing Time

Processing time of at least 10 days is necessary upon receipt of a complete application. This processing time is given as a general guideline.

Foreign officials' requests are processed on the same day or within 24 hours.

There is no expedited service for a visa, and the Visa Section cannot influence the process timeline.

Reminder: Visa processing time is at least 10 days. Visas will not be processed if they are requested more than three months in advance of your planned dates of travel.



FORMULAIRE DE DEMANDE DE VISA / VISA APPLICATION FORM

A. JOINDRE AU PRESENT FORMULAIRE / PLEASE ATTACH TO THIS FORM:

- Passeport en cours de validité (plus de six mois)/A valid passport (more than six months)
- 1 photo d'identité (écrire les noms derrière la photo)/1 Passport photo (write name on the back of the photo)

B. RENSEIGNEMENTS A COMMUNIQUER / INFORMATION TO BE PROVIDED

1. Nom / Name Nom de jeune fille (Maiden Name):
2. Post nom(s) / Middle Name (s):
3. Prénom / First Name:
4. Lieu de naissance (ville)/Place of Birth (city): Pays/Country:
5. Date de naissance/Date of Birth: Nationalité à la naissance/Nationality at Birth:
6. Nationalité actuelle/Current Nationality:
7. Sexe/Gender :
8. Etat Civil (*1) /Marital Status:

- Célibataire/Single Marié/Married Divorcé/Divorced Veuf/Widow(er) Autre/Other

Nom du (ou de la) conjoint(e)/Spouse's Name:

Nationalité du (ou de la) conjoint(e)/Spouse's Nationality:

9. Profession/Profession:

10. Adresse/Address:

Numéros de téléphone/Phone Number: Adresse email/Email Address :

Noms du père/Father's Name: Nationalité du père/Father's Nationality:

Nom de la mère/Mother's Name: Nationalité de la mère/Mother's Nationality:

11. Type de Passeport/Type of Passport:

- Passeport Ordinaire/Ordinary Passport Passeport Diplomatique/Diplomatic Passport

- Passeport de Service/Service Passport Autres types de titre de voyage à spécifier/Other types of travel document, to be specified

12. Numéro du passeport/Passport Number:.....

Date de délivrance/Date of Issue: Date d'expiration/Date of expiration:

Délivré par/Issued by:

13. Numéro de la carte de séjour (*2) /Residency card number (If Applicable):

Date d'expiration/Date of expiration:

14. Motif du voyage/Purpose of travel:

- Visite familiale or amicale/Family or friend visit Affaires/Business Tourisme/Tourism Journaliste/Journalist
- Mission de service/Service mission Mission officielle/Official mission Études/Studies ONG staff/NGO Staff
- Personnel scientifique/Medical and research staff Opérateur culturel/Cultural operator
- Opérateur sportif/Sport Organization Membre d'une confession religieuse/Clergyman (Priest, Pastor etc...)

Référence du document justifiant le voyage /Travel supporting documents reference

..... Délivré par/Issued by:

15. Lieu de la mission/Place of Mission:.....

16. Type de visa/type of visa:

Transit a. Aller du/Depart from : au/to

b. Retour du/Return from : au/to

Une seule entrée (point d'accès)/One entry (entry point)

du/from : au/to

Deux entrées (point d'accès)/Two entries (entry point)

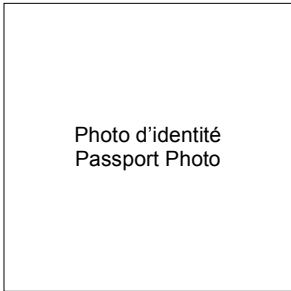
du/from : au/to

du/from : au/to

Multiples entrées (*4) (point d'accès)/Multiple entries (entry point)

du/from : au/to

du/from : au/to



1. N° du dernier visa congolais/ Number of last DR Congo Visa granted:

Date de délivrance/Date of Issuance: Date d'expiration/Date of expiration:

2. Noms post noms et prenom des personnes (morales ou physiques qui invitent et qui prennent en charge l'invité/
Full name of persons (individuals or legal entities) inviting or sponsoring the guest

Noms/Names:

Adresse/Address: Numéros de téléphone/Phone Number:

3. Garantie de la prise en charge (*5)/Sponsorship Guarantee

Preuves des moyens de subsistances pour la durée du séjour en RDC pour les personnes qui ne sont pas prises en charge par une personne morale ou physique/Proofs of financial means to cover expenses during stay in the DR Congo for travellers that are not sponsored by an individual or legal entity

4. La durée d'attente du visa est de (*6)/Visa processing period is

5. Je reconnais que les renseignements communiqués ci-dessus sont exacts et véridiques. J'accepte qu'en cas de refus de visa pour une raison quelconque, les frais payés ne sont pas remboursables/ I hereby acknowledge that the above information is true and I agree that in case of visa refusal for any reason, the fees paid are not refundable.

Fait à/Signed in Date Signature du requérant /Applicant Signature

SECTION À REMPLIR PAR LA CHANCELLERIE/SECTION TO FILLED OUT BY CHANCERY

N° de la demande de visa/Visa Application Number (*7)	
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Annotation de l'Agent de la Chancellerie/Chancery Officer notes:

Signature du Chancelier/Signature of the Chancellor:

(1*): cocher dans une case/select one choice

(2*): joindre la photocopie du document (titre de séjour à longue durée)/Please attach the copy of the document (long stay document)

(3*): joindre la photocopie du visa de voyage dans le pays de la dernière destination/Please attach a copy of the travel visa for the country of final destination

(4*): mettre les dates envisagées des 1ère et dernière entrées comme celles des 1ère et dernières sorties/Please indicate the planned dates of the 1st and last entries as well as those of 1st and last exits.

(5*): Garantie comme exigée par la DGM/ Guarantee as required by DGM

(6*) est la même que celle accordée au traitement des dossiers des requérants congolais des visas dans la juridiction / Is equal to the one allocated to the handling of files of Congolese visa applicants in the jurisdiction

(7*): N° de la demande de visa est à transcrire par l'Agent de la Chancellerie / The number of the visa application is to be transcribed by the Chancery Officer.

(8*): Indice de l'Ambassade suivi du numéro d'enregistrement au niveau de l'Ambassade/Index of the Embassy followed by the registration number at the Embassy.

Le 3ème espace vide sera le numéro du visa octroyé/The 3rd blank space will be for the number of the visa granted