

3-year

Business/humanitarian invitation should include the following:

1. Invitation on the letterhead of the host company with full contacts and address of the company, including the tax payer number and stamped ^{VPH number}
2. Invitation addressed to the General Consulate of the Russian Embassy in Washington DC
3. Short description of the host company, what is the purpose of the invitee's visit (what is he going to do at the host company and why does he needs a multiple three year visa).
4. All passport details of the invitee (1st page), his position, address and contacts in the USA.
1. Category (business or humanitarian), type (multiple) and period of stay from dd/mm/yy to dd/mm/yy (example 5 November 2012 – 4 November 2015).
1. Address to stay in the Russian Federation
2. The purpose of visit (more clear)
3. Places/cities to be visited (approximately)
4. Signature, dates , contacts, position of the person that will sign the letter/invitation. Only head of the Company or the manager of a department can sign the invitation.
5. If the company invites there is no need to notarize the letter

copy